



THE RITZ-CARLTON®  
NEW ORLEANS



Annual Seminar 2011  
9-10 November  
GROUP CODE: CISCISA

THE FUTURE OF  
**MARINE**  
&  
**SUBSEA**  
**OPERATIONS**

### GUEST DETAILS

Title:  Company:

Last Name:  First Name:

Address:

State/Country:  Zip/Post Code:

Telephone:  Fax:

E-mail:

Arrival Date:  Flight:  Time:

Departure Date:  Flight:  Time:

### PLEASE RESERVE

No:  King Room  Crib  Roll-a-way Bed

No:  Twin Room (2x double beds)  Crib  Roll-a-way Bed not available in twin room  
@ \$194 plus taxes per room

Special Requests \_\_\_\_\_

Signature (required) \_\_\_\_\_ Date \_\_\_\_\_

- ◆ All rooms are non-smoking.
- ◆ Check-in time is 16:00 hours. Check-out time is 12:00 hours.
- ◆ The maximum number of people per King Room is 3 and Twin Room is 4.
- ◆ A maximum of 2 children under the age of 18 per room are complimentary.
- ◆ Charges for roll-a-ways and cribs may apply.

### CARD DETAILS

AmEx  Discover  Diners Club  Japan Credit Bureau  Mastercard  Visa

Card Holder:  Expiry Date:

Card No:  Signature:

### TERMS & CONDITIONS

- ◆ There are a limited number of rooms at the group rate.
  - ◆ Reservations must be received by 14 October 2011. Requests received after this date will be accepted on a space available basis only at the prevailing hotel rates.
  - ◆ Check-in time is 16:00 hours. Check-out time is 12:00 hours.
  - ◆ Cancellation Policy: A major credit card is required to confirm each reservation.
- A one night deposit will be charged if the reservation is cancelled within 3 days of arrival. Rooms will be held for IMCA until 14 October 2011 or until the room block is met.
- ◆ Reservations are not confirmed until you receive an e-mail or fax confirmation. Please be sure to include this information.

### PLEASE RETURN TO

The Ritz-Carlton, 921 Canal Street, New Orleans, Louisiana 70112, USA  
Tel: +1 504 524 1331  
Fax: +1 504 524 1320