

Minutes of a meeting of the Association's Environmental Sustainability Committee (ESC) held on 23 May 2025 from 10:30am CET at Saipem Offices, Milan

Members present or joining via videoconference are recorded in section 2, with the following also attending:

Mary Ntamark (MN)	IMCA
Giulia Luerti (GL)	IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	Mar 2025	May-25				
Nadia Aarab (NA) - Chair	DeepOcean	Attended	Attended				
Kai Thompson (KT) - Vice Chair	DOF	Attended	Attended				
Catarina Dias (CD)	SBM Offshore	N/A	Attended				
John Butler (JB)	Global Maritime Consultancy	Attended	Attended				
Stig Clementsen (SC)	DOF	Attended	Attended				
Alexandra Monteiro (AM)	Technip	Attended	Attended				
Liz James (LJ)	Subsea7	Attended	Attended				
Hedwig Sietsma (HS)	Fugro	Apologies	Absent				
Laure Ascheri (LA)	SBM Offshore	Attended	Apologies				
Jiska Verhulst (JV)	DEME	Attended	Attended				
Jetro Dam (JD)	Heerema	Attended	Attended				
Pierluigi Nunzi (PN)	Saipem	Attended	Attended				
Jose Sanchez (JS)	Technip	Attended	Apologies				
Elizabeth Castrillion Jimenez (EC)	Boskalis	Attended	Attended				
Marco Shut (MS)	N-Sea	Attended	Attended				
Sadaf Hameed (SH)	McDermott	Substitute	Substitute				
Shane Jakeman (Jake) (SJ)	Helix	Attended	Attended				
Elena De Lazzari (ED)	AllSeas	Attended	Attended				
Frederic Siohan (FS)	Bourbon	Attended	Absent				

Legend:

<input checked="" type="checkbox"/> Attended	<input checked="" type="checkbox"/> Part-Time	S Substitute	Absent	✉ Apologies	N/A
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3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items. **MN** thanked **LJ** for providing supporting notes on the self-assessment tool and how it benefits the organization. A “Making waves” article will be sent out and shared with the members before launching the self-assessment.

4 Changes within ESC

KT introduced the new members of the ES Committee, including **HS** replacing Peter Burger for Fugro, **SH** replacing Shivani at McDermott, **CD** representing SBM Offshore. **CD** present in person introduced herself to the committee.

5 Updates from Work Groups/Dashboard

5.1 Circular Economy Workgroup

KT discussed the circular economy workgroup's plan to raise awareness and apply circular economy principles across member organizations through e-learning modules. He outlined the five modules focusing on introduction to ESRS and E5, disclosure requirements, risks and opportunities, metrics and targets, and practical application/case studies. He emphasized the importance of understanding and implementing these principles to achieve sustainability goals. **JB, NA, CD, LJ, JD** and **SR** discussed the challenges of applying circular economy principles to decommissioning projects. They highlighted the need for practical solutions and shared experiences to address these challenges effectively. The discussion also covered the importance of sustainable procurement, practical applications of circular economy principles within their businesses & the importance of understanding market timings (short, medium, and long-term goals).

5.2 Joined Circular Supply Chain event

The goal is to enhance collaboration and raise awareness about the importance of circular economy within the supply chain. **CC** presented the agenda for the combined event between the CE workgroup and the SS workgroup on 2nd of July in Amsterdam and explained the interactive session taking place in the afternoon. **MN** asked the committee for support in publicizing the event, requesting names of companies to invite and help in promoting the event through their networks. **LJ, JB** and **SC** proposed possible contacts to invite to the event such as BP, Norwegian Government, Shell etc. Details of events on the link [IMCA Supply Chain and Circular Economy in Offshore Contracting](#).

6 ES membership survey

MN showed the results of the IMCA membership survey for the ES questions, highlighting the programs and initiatives members would like to see, including guidance documents, bulletins, audits, assessments, webinars, awards, and podcasts. **MN** noted that a large number of members were not aware of the self-assessment tool, suggesting the need for more communication and explanation about its purpose and use.

7 ES – Self Assessment tool

MN gave an update on the timeline for the self-assessment tool. At the moment the launch is facing delays due to IT transition to the new website being delayed. .

8 Planning 2026

MN announced that IMCA's new COO Jamie Chestnutt will support membership, IT and budgeting activities. She explained that as part of the new budgeting process at IMCA the timeline to decide on activities for 2026 begins in June- September when IMCA board meets to finalise the budget . **NA** discussed the committee's objectives and priorities for 2025 and the importance of feedback for future planning, with **JV** suggesting the need for clear connections between actions and objectives, . The discussion included the need to ensure that all actions taken by the committee are clearly connected to its objectives. Members also stressed the importance of having a clear roadmap and understanding how each action contributes to the overall goals. **NA** encouraged open communication and regular feedback from all members.

EC, JV and other members discussed the importance of having clear terms of reference for the committee and workgroups, Current ToR exist for SS and CE working groups, these will be shared for all members to provide feedback.

9 Advocacy

MN mentioned the opportunity for advocacy and communication with regulators, including the IMO, through the MPRA committee.

10 Any other business

MN mentioned:

- the upcoming global summit agenda & sponsorship on November 26th-27th
- dates for the next committee meetings in September and December, emphasizing the need to discuss plans for 2026 and set a baseline for budgeting.
- interest from NextGeo in joining the ES committee requesting feedback from the committee members.
- importance of submitting case studies for the high-level nature paper.

11 Summary of action items

Action	Responsible	Target
Submit case studies for the high-level nature paper to meet the deadline	All members	29/08/2025
Share template for case studies	GL	02/06/2025
Publicize the circular economy and supply chain event, and provide contacts of relevant companies	All members/GL/MN	02/07/2025
Comment on current ToR for each current workgroup	All members	02/06/2025
Provide input for 2026 activities (budgeting)	All members	Immediately
Review and provide feedback on the potential new member	MN/GL	11/09/2025

12 Date and location of next meetings

11th September 2025 9:00 BST

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Signed as a true record

Name

Date

13 Appendix Day 1 & 2 Associated Activities to ESC Meeting

Autonomous observing system

Dr. Lionel, a visiting guest, gave a presentation on an autonomous observing system that combines subsea, ocean surface, and space sensors for ocean monitoring. During the presentation, **CD** from SBM noted that they have a similar data platform and are willing to share it with the research and scientific community

Life Below Water Workgroup presentation and Q&A

JB and **NA** gave a presentation on the high-level nature paper that the work group is developing. They specifically requested support from the committee on case studies and monitoring tools that have been implemented on the projects

CSRD Workshop

Half of day one included seven of our members (**JV, LJ, NA, MS, CD, JD, PL**) sharing their lessons learned through presentations. This was followed by a CSRD workshop facilitated by **SC**. The workshop captured members' experiences, and the output has been consolidated by **KT & NA** and is accessible via the link [IMCA - Milano - Lesson Learn Conclusion and Wrap-up.pptx](#)

Presentation by IMCA President

Luca Gentili, the current acting president of IMCA, welcomed the committee to the Saipem office. He acknowledged the changes/challenges the industry is facing in terms of sustainability and emphasized the importance of IMCA members speaking with one voice, advocating and engaging clients in this important conversation. He thanked the committee for their efforts

Presentation by **MN**

MN shared her experience doing a CSRD secondment with DOF aimed to provide practical insights into CSRD reporting in a live environment to build in-house competence in IMCA for the benefit of its members.