
Minutes of a meeting of the Association's South America Regional Committee held on 2 June 2026 from 13:00 UTC via Microsoft Teams

1 Safety, Welcome & Competition Law Compliance Policy

The Chair opened the meeting, welcomed attendees, and reminded members of the competition law and compliance policy. Members were asked to avoid commercially sensitive discussions and to raise any concerns immediately if discussion moved off track.

Committee members and IMCA representatives were present, including the Chair, regional committee members, and colleagues from IMCA's membership and operations teams.

Attendees:

John Chatten, Daniel Marins, Renata Cortes, Bruno Nunes, Patricia Gomes, Nelsiane Carrara

From IMCA

Jo Deal, Paulo Veronesi, Leonie Fuller, Jamie Chestnutt, Jennifer Evans and Star Farrugia.

Apologies: Stuart Walder, Fernando Alberto Leonardo Castro Duran

2 South America Committee Update

Members reviewed outstanding actions from the previous formal meeting in November 2025. It was noted that, although the committee had not held a formal Q1 meeting, members had remained active through regional event planning and ongoing discussions. Updates were provided on committee membership, including follow-up with a prospective representative from SISTAC, renewed contact with Balmoral, and continued interest in broadening representation across the region.

3 South America Regional Updates

IMCA provided an update on organisational strategy and committee structure. Members were informed that, from 5 June 2026, IMCA would operate through three core committees: Operations, People, and Membership. Regional committee chairs will feed into the new Membership Committee, giving regional members a stronger route to share feedback and raise member priorities. The group also discussed the development of Special Interest Groups in areas such as sustainability, decarbonisation, marine autonomy, and offshore wind.

4 Committee Objectives and Tracking

The committee reviewed the new SharePoint-based objectives tracker, which will replace previous static annual objective documents. Members confirmed that future objectives will be managed on a rolling basis and reviewed at quarterly meetings. Current objectives include identifying a young professional representative for the region, progressing guidance on pullback operations, improving visibility of regional exhibitions and conferences, and strengthening engagement with Petrobras, the Brazilian Navy, and other stakeholders. It was agreed that some ongoing activities may be better expressed through measurable actions rather than permanent objectives.

5 Membership and Regional Engagement

The committee discussed membership growth and visibility across the region. IMCA confirmed that several prospective member applications are in progress and noted that application timelines often depend on applicants returning due diligence information. Members agreed that better visibility of regional business development activity, events, and engagement with prospective members would help the committee support membership efforts more effectively. It was suggested that upcoming meetings, exhibitions, and relevant contacts be shared through the team site or a common tracker.

6 Regional Event Planning

The committee reviewed early planning for the next South America regional event, scheduled for 18 November 2026 in Rio de Janeiro. A volunteer planning group will be established, with IMCA support from Jo Deal and Leonie Fuller. Members discussed possible agenda themes, including lifting and rigging, people and next-generation initiatives, and wider committee structure updates. It was also agreed that, subject to demand, a prospective members' breakfast similar to the successful session held after the previous event should be considered again.

7 People and Industry Development

Members welcomed IMCA's increased focus on people, workforce development, and next-generation engagement. The South America region highlighted strong progress in diversity and inclusion and shared support for ensuring young professionals are represented across committees. Members noted that the region continues to demonstrate strong industry participation and sees clear value in sharing successful practices with other regions.

8 Action Points

No.	Action	Owner	Target Date	Notes
1	Follow up with Lauda on committee invitation and encourage acceptance.	John	Mid-Jun 2026	Carried over from Nov
2	Chase Lauda for acceptance and issue follow-up email, if required.	Jennifer	Mid-Jun 2026	Carried over from Nov
3	Contact prospective representative via WhatsApp to arrange lunch and discuss participation.	John	Next 1–2 weeks	Carried over from Nov
4	Request CVs from Bernardo and Sebastian de Brazil and issue onboarding invitation.	Jennifer	End-Jun 2026	New onboarding process
5	Follow up with Sebastian de Brazil on participation and local membership.	Paulo	End-Jun 2026	Carried over from Nov discussions
6	Confirm Sea Innovation membership application status and update committee.	Jo	Before 12 Aug 2026	Carried over from Nov
7	Follow up with Balmoral on local membership feedback and contacts; coordinate with Paulo.	John	Mid-Jun 2026	Outstanding from Nov
8	Identify young professional representative and confirm appointment ahead of Q3.	Team	Before 12 Aug 2026	Key strategic requirement
9	Ask volunteer planning group for November event agenda suggestions and volunteers.	Jennifer	Jun-July 2026	Event-critical
10	Include Leonie and Jo in the November event volunteer planning group.	Jennifer	Immediate	Quick admin action

11	Review previous event notes/feedback and request agenda suggestions for November event.	Jennifer	Mid-Jun 2026	Supports event planning
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9 Any Other Business

Members noted the continued success and growth of South America regional events, including strong participation from members, regulators, and industry stakeholders. The committee also acknowledged the positive outcome of the previous prospective members' breakfast and the need to continue building regional visibility and engagement.

10 Closing Remarks

The Chair thanked committee members and IMCA colleagues for their continued support, engagement, and work across the region. Particular thanks were given for the work undertaken behind the scenes to maintain momentum across committee activities and regional events.

11 Date and location of next meetings

The next committee meetings are scheduled for 12 August 2026 (Q3) and during regional week in November 2026 (Q4, proposed as an in-person meeting with committee dinner). The next South America regional event will take place on 18 November 2026 in Rio de Janeiro.

Signed as a true record

Name

Date