

Minutes of a meeting of the Association's Remote Operations & ROV Committee
held on 12 December 2024 from 10:00 via/at Online

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present, and as we have new members this was read out in full by Roger and location online confirmed.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	20/02/2024	09/04/2024	12/09/2024	12/12/2024
Rene Van Der Starre	SS7	Attended	Attended	Attended	Attended
Darren Shannon	Oceaneering	Attended	Attended	Attended	Attended
Craig Campbell	Fugro	Attended	Apologies	Attended	Apologies
Doug Middleton	ROVOP	Apologies	Attended	Attended	Attended
Ewan Emslie	Saipem	Attended	Attended	Apologies	Apologies
Graeme Russell	TechnipFMC	Attended	Attended	Attended	Attended
Gordon Low	Rovco	N/A	N/A	Apologies	Attended
John Leonard	Sapura Energy	N/A	N/A	Attended	Apologies
Kevin Porter	DOF Subsea	Apologies	Apologies	Attended	Attended
Mahesh Govindan	IKM Subsea Singapore	N/A	N/A	Attended	Attended
Malcolm Rennie	Mermaid	Attended	Attended	Attended	Attended
Mike Leijerzapf	Allseas	Attended	Apologies	Attended	Attended
Paul Watson	Mcdermott	Apologies	Apologies	Attended	Attended
Sabine Smith	Boskalis	N/A	N/A	Attended	Apologies
Tom Baguet	Jan De Nul	N/A	N/A	Attended	Attended
Tommy Adebayo	Total Marine Technology	N/A	N/A	Attended	Attended

Legend:

✓ Attended	✓ Part-Time	S Substitute	✉ Apologies	Absent	N/A
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Also present or joining via videoconference were:

Roger Moore	IMCA	Technical Advisor
Jim Cullen	IMCA	Technical Director
David Bloom	IMCA	Director of Client engagement
Giulia Luerti	IMCA	Assistant Technical Advisor

3 Introduction from Giulia Luerti ES & EA Team

A presentation was given to the committee by Giulia Luerti explaining the work and latest updates from the ES & EA Team.

4 Minutes of the previous meeting

4.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

4.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

5 IMCA Updates

Roger gave a brief explanation on NEW website that is now live and highlighted that minutes for 2024 may not be showing but will be corrected later (these are available via the portal still)

Rene and Jim Cullen updated the committee on the last operations committee (slide pack available via Meeting slide link) and highlighted a post becoming available, this also means should one of the chairs what to sit on the IMCA board in that position then they should let the secretariat know.

A Diving committee update was read out (details on the slide pack and if anyone needs more information please contact Bill.Chilton@imca-int.com)

A Marine committee update was read out (details on the slide pack and if anyone needs more information please contact Richard.Purser@imca-int.com)

A HSS committee update was read out (details on the slide pack and if anyone needs more information please contact Adrian.White@imca-int.com)

6 Objectives and Work Items

6.1 IMCA policy on attendance at meetings was highlighted by Roger and he mentioned the above 3 strikes traffic light system.

6.2 RVDS gave an update on R006 document review process, RM highlighted where these were stored online, access to them and working groups, RVDS as lead then updated those present with next steps, that being developer engagement and test audit.

Action: RM/RVDS to contact Adam Hugo and arrange for developer meeting.

6.3 DS gave an update on R009 Mobilisation document which is also being reviewed. This has lots of comments all ready but needs to be ratified and then republished. Section on remote ops to be added same as we did for R004 and possibility of adding some word on deployment analysis systems(6.5).

Action: Darren Shannon to add new content/sections to R009.

6.4 EE was not present so an update on R019, was given, little progress has been made however it is close to final read through and changes before publication.

Action: Ewan Emslie to ratify changes and send to RM for final formatting

6.5 Rene again raised the subject of deployment analysis, or analysers on vessels to assist in the working window. Others around the table had also faced some issues with this during new operations. Graeme also put forward that deployment analysis is in operation on walk to work and in Norway already (U102), so we should look at adding these to R009(covered in 6.3 above)

Action: Darren Shannon to add Deployment analysis to R009

6.6 KP raised the point that it was becoming difficult in the APC region to recruit female Pilot techs and asked for an update on training schools. RM passed details and also suggested anyone with training questions or needs contact him for more details on current plans and locations already accredited.

No Action

7 Any other business

7.1 Roger called for details on new 2025 Events to be know so as to promote these and avoid conflicting with future meetings.

Action: Roger to email all for availability at Global.

8 Summary of action items

Action	Responsible	Target
Contact Adam and arrange for developer meeting	RM / RVDS	December 2024
Add new content/sections to R009	Darren Shannon	December 2024
Ratify changes and send to RM for final formatting	Ewan Emslie	January 2025
New 2025 ROV seminars or Events to be shared with TA	ALL	January 2025

9 Date and location of next meetings

February 25th 09:00-11:00 UK -Online

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Signed as a true record

Name

Date