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**Minutes of a meeting of the Association's Marine Renewable Energy Committee**  
held on 02 December 2025 from 11:00 UTC via videoconference

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## 1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

## 2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Alan MacLeay (Chair)	Subsea	Attended
Antony Milligan	Scotish Power	Attended
Aseem Dhingra	DNV	Attended
Beate Hildenbrand	G+	Attended
Charlotte Hjort	Maersk Oil	Attended
Fritz Wiedermann	Van Oord	Apologies
Gareth Potts	RWE	Apologies
Kerrie Foster	Workboat Association	Attended
Maarten de Wit	Ampelmann Operations B.V.	Attended
Norman Skillen	Jan De Nul	Attended
Paul Young	HSE	Attended
Peter Lowson	MCA	Apologies
Ruurd Boersma	Acta Marine Offshore Services B.V.	Apologies
Sebastian Janssen	Boskalis Offshore	Attended
Sophie Wilcox	Ijuboa	Apologies
Steve Myers	North Star Renewables	Attended
Thomas Jahnsen	Vattenfall	Apologies

### IMCA Secretariat

- Rhys Jones
- Argiro Bell
- Giulia Luerti

The chair welcomed members to the meeting. Apologies for absence were recorded.

## 3 Minutes of the previous meeting

The minutes were agreed and were duly signed as an accurate record by the Chair.

## Matters arising from the minutes not covered by the agenda

### **3.1.1 Committee Membership and Engagement:**

Rhys and Alan led a discussion on updating committee membership, ensuring board-level representation, and conducting a governance review to improve committee visibility and effectiveness.

**Membership List Updates:** Rhys explained that Argiro had updated the committee membership lists, but a further review is planned for the new year to address non-responding or inactive members, with the possibility of replacing or seeking new participants.

**Board Representation:** Rhys emphasized the need for stronger links between the committee and the board, aiming for all board-level organizations to be represented, while Alan noted the challenge of balancing engagement with manageability due to committee size.

**Committee Structure and Uniqueness:** Alan and Rhys highlighted that this committee is unique within IMCA for its mix of contractors, clients, and regulators, and discussed the potential for this model to be adopted more broadly across IMCA's 30+ committees.

**Governance Review Objectives:** Rhys described an ongoing governance review focused on clarifying committee roles, improving communication, and ensuring core membership from contractors, with the expectation of new faces joining in the coming months.

### **3.1.2 Competition Compliance Policy**

**Reminder:** Rhys reminded the participants about the competition compliance policy, emphasizing that they should not discuss pricing or anything anti-competitive. He also mentioned that a new updated policy is expected, but no substantial changes have been informed yet.

## New and Revised Documents

- Practice for the operation of Class 1 DP vessels
- M269 Dynamic Positioning Station Keeping Review – Incidents and events reported in 2024
- M220 rev.3 - Recommended Practice on Operational Activity Planning
- M140 rev. 2 - Recommended Practice for Specification and Use of Capability Plots
- M149 Issue 14 – eCMID Vessel Inspection ( $\geq 500\text{gt}$ ) – formerly the Common Marine Inspection Document
- M189 Issue 7 – eCMID Small Vessel Inspection ( $< 500\text{gt}$ ) – formerly known as eMISW, applicable to small workboats and other vessels.
- M167 Rev. 5 – Guidance on the IMCA eCMID System
- M268 Recommended

## 4. Committee Objectives 2026

Rhys and Alan reviewed progress on committee objectives, including the walk to work performance improvement workstream, buoy deployment safety, and the need for updated diving and safety training guidance, with input from Anthony Milligan, Kerrie, and others.

**Walk to Work Phase Two:** Rhys outlined the ongoing work to define and scope phase two of the walk to work industry performance improvement initiative, emphasizing technical, competence, and recording aspects, and the need for expanded working groups with more OEM and contractor involvement.

**Buoy Deployment Safety:** Rhys and Beate Hildenbrand reported on the drafting of a joint safety bulletin regarding the deployment and recovery of Flidar buoys, with publication expected soon to address hazards, regulations, and best practices.

**Diving Guidance and Management of Change:** Alan, Anthony Milligan, and Kerrie discussed the reduced need for diving in offshore wind, the importance of maintaining awareness and competence for rare operations, and the potential for an information note to signpost existing guidance rather than creating new documents.

**C018 Safety Training Matrix Review:** Anthony Milligan and Beate Hildenbrand highlighted administrative challenges with safety training equivalencies and medical standards, suggesting that the upcoming C018 review should address these nuances and consider regional differences.

## 5. Marine Operations Guidance and Industry Standardization

The committee discussed the need for standardized marine operations guidance across vessel types, with offers to share existing frameworks and plans to collaborate with organizations like G+, OCMF, and MSF.

**Minimum Manning and Safe Operations:** Kerrie, Anthony Milligan, and Paul debated the industry push for a minimum of three crew on crew transfer vessels, the challenges of enforcing this standard, and the need for developers and regulators to support and recommend best practices.

**DP Operations and Vessel-Specific Guidance:** Steve Myers and Alan identified gaps in dynamic positioning (DP) operations guidance for offshore wind, suggesting a review and update to reflect current vessel types and operational realities.

**Marine Operations Manual Sharing:** Anthony Milligan offered to share Scottish Power's Marine OPS manual, which adapts oil and gas guidance for wind farm construction, as a potential framework for broader industry adoption.

**Collaboration with Industry Bodies:** The group agreed to coordinate with G+, OCMF, and MSF to develop unified guidance, with Paul updating the HSE's Marine OPS inspection guide to include renewables and inviting feedback from committee members.

## 6. Work Boat Association Updates and Mooring Safety Campaign

Kerrie provided updates on the Work Boat Association's new safety campaign focused on mooring and ropes under tension, ongoing immigration issues for offshore wind workers, and recent hand safety initiatives, with Paul and others discussing related incidents and data collection.

**Mooring and Ropes Safety Campaign:** Kerrie announced that the association's 2025 safety campaign will address mooring practices, snap back zones, and procedural improvements, inviting input from members with relevant experience.

**Immigration Issues for Offshore Workers:** Kerrie reported ongoing efforts to address immigration barriers for UK workers in Denmark, including an upcoming meeting with the Danish ambassador and collaboration with IMCA representatives.

**Hand Safety Poster Campaign:** Kerrie described the completion of a hand safety poster campaign, highlighting key risks such as improper glove use and the practice of double gloving for specific tasks.

**Mooring Incident Data and Industry Interfaces:** Paul and Anthony Milligan discussed recent mooring-related fatalities and the importance of collecting and analyzing incident data, particularly at the port interface where regulatory responsibilities may overlap.

## 7. Regulatory Engagement

The committee discussed recent engagement with international regulators, including participation in the International Regulators Forum in Newfoundland, and the potential for harmonizing safety guidance across jurisdictions.

**Sandbox Approach to Guidance Adoption:** Rhys described discussions with regulators about using industry guidance as a flexible tool for improving safety performance, allowing for selective adoption without full endorsement.

**International Regulators Forum Outcomes:** Beate Hildenbrand reported ongoing invitations for IMCA and G+ to participate in the forum, with the goal of aligning regulatory approaches and engaging missing stakeholders from key regions.

### **Any other business**

#### **Weight Limits for Offshore Personnel:**

The committee discussed new OEUK guidance imposing weight limits for offshore personnel, its implications for vessel and helicopter operations, and the need for further clarification and agenda time at the next meeting.

**Guidance Scope and Implementation:** Skillen Norman explained that the new weight limit includes allowances for PPE and stretchers, with Alan and Paul noting the distinction between helicopter and vessel operations and the phased rollout to allow personnel to adapt.

**Industry Impact and Next Steps:** The committee agreed to add this topic to the next meeting's agenda to clarify its application to vessel crews and ensure all members are informed of the requirements.

#### **IMCA Environmental Sustainability Initiatives and Self-Assessment Tool:**

Giulia Luerti presented **IMCA's recent environmental sustainability guidance**, upcoming webinar plans, and the relaunched self-assessment tool, inviting committee members to participate and share relevant case studies, with Alan offering to connect her with additional stakeholders.

**Biodiversity Guidance and Webinar:** Giulia introduced a new guidance document on marine contractor roles in biodiversity and nature-positive solutions, and announced a planned webinar to showcase member case studies and facilitate a panel discussion with diverse stakeholders.

**Self-Assessment Tool Relaunch:** Giulia described the updated online self-assessment tool for benchmarking environmental sustainability performance, encouraging members to use it to track progress and inform IMCA's future goals.

**Stakeholder Engagement:** Alan offered to connect Giulia with contacts from UK and Dutch environmental projects to broaden the perspective of the webinar and ensure inclusion of relevant regional initiatives.

**Summary of action items**

<b>Diving Accident Reports:</b> Share published data and available reports on the three fatal diving accidents in Germany and Denmark with the committee before the	Alan	December 2025
<b>Committee Attendance and Membership Review:</b> Revisit and update the committee membership list in the new year, focusing on members who have not responded or joined meetings recently, and consider replacements	Rhys	January 2026
<b>Regulatory Engagement for Walk to Work Guidance:</b> Determine and implement the best mechanism to involve interested international regulators (HSE, Norway, Denmark, Netherlands, Australia, Canada) in the next phase of Walk to Work guidance	Rhys	TBC
<b>Incident Reporting Culture for Remote Operated Vessels:</b> Encourage charterers and developers to share information about the recent collision between a crew transfer vessel and a remotely operated surface vessel, and address the culture of secrecy around incident	Kerrie	TBC
<b>USV Operator Competence and Audit:</b> Monitor and address the trend of decreasing competence among remote operated vessel operators, and ensure the upcoming remote operated site audit is released and communicated to relevant parties.	Anthony, Kerrie	TBC
<b>Reporting of Unmanned Surface Vessel Incidents:</b> Add a reporting line item for unmanned surface vessel incidents to G+ reporting tools and ensure incidents are filtered to G+ and MAIB as appropriate.	Anthony	TBC
<b>Helicopter Operations Rescue Provision Guidance:</b> Coordinate with G+ helicopter operations group and relevant stakeholders to clarify and strengthen guidance on rescue provision for helicopter operations at offshore wind construction sites.	Alan, Beate	TBC

**Location of next meeting:**

**Wednesday 25th February 2026 face to face at IMCA London Office  
66 Buckingham Gate  
London SW1E 6AU  
United Kingdom**

**2026 Proposed Meeting Dates :**

Wednesday 13<sup>th</sup> May online, Wednesday 16<sup>th</sup> September online,  
Wednesday 4<sup>th</sup> November online.



A. MacLeay

20 Jan '26

Signed as a true record

Name

Date